

ONLINE ADMISSION FOR SESSION 2026-27

Application forms will be available from School Website
www.loretodarjeeling.org

Class Pre-Nursery

Date: **25th August 2025 to 31st August 2025.**

Submission: 1st and 2nd September 2025

Age: The child should be 3 years old or 3+ by March 2026

Class Nursery

Date: **25th August 2025 to 31st August 2025.**

Submission: 3rd and 4th September 2025.

Age: The child should be 4 years old or 4+ by March 2026

Class KG

Date: **25th August 2025 to 31st August 2025.**

Submission: 6th and 7th September 2025.

Age: The child should be 5 years old or 5+ by March 2026.

Note: Application Forms needs to be submitted along with the required documents in the drop box which will be kept at the gates. {Main Gate & North Gate (Gate-2)}.

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ONLINE ADMISSION 2026-2027

GENERAL INFORMATION

1. Please read the 'General Information' carefully before filling in the Application.
2. All entries should be made in English and in BLOCK LETTERS.
3. Cost of the application form is Rs. 500/- to be paid online and hard copy of the Receipt to be attached to the form.

The list of documents to be submitted in hard copy along with the Application form for Admission is given below:-

Child's Documents

1. Proof of Age: Municipal Corporation/Panchayat Birth Certificate, Hospital Discharge and Polio Card.
2. Aadhar Card.
3. For Catholic Students- Municipal corporation/Panchayat Birth Certificate, Hospital Discharge, Polio Card, Baptism Certificate and a letter from the Parish Priest.

Parents Documents

1. Photocopy of Aadhar Card of both Parents (both Mother and Father)
2. Photocopy of Preferred Proof of Address- Current Electricity Bill/ Vote Card.
3. Photocopy of Proof of Occupation.
4. Photocopy of payment receipt of Rs. 500/-

Kindly submit a hard copy of the Application form for Admission, along with copies of the attachments in the drop box at **Loreto Convent Darjeeling Main Gate**

Please Note: The Application for Admission Form will stand cancelled in the following cases:-

- a. Incorrect information
- b. Recommendation letter
- c. Incomplete documents
- d. Our Admission Procedure is fair and transparent and the school Management takes a stern view of any attempt to secure admission with the help of the outside agency; those found using such measures stand to have their ward's admission cancelled.

Once the ward is selected, confirmation is done through phone call. Please do not make any enquiry before that.